



# Cypress Hills Fulton BID

## Request for Proposal (RFP) for Supplemental Sanitation Services

**Issue Date:** 2/10/2025

**Submission Deadline:** 3/03/2025

### 1. Introduction

The Cypress Hills Fulton Business Improvement District (BID) is seeking proposals from qualified vendors to provide supplemental sanitation services within the BID boundaries, from Eldert Lane to Van Siclen Avenue on Fulton Street. The goal is to enhance the cleanliness and overall appearance of our commercial corridors, contributing to a welcoming environment for businesses, residents, and visitors.



### 2. Scope of Services

The selected vendor will be responsible for providing comprehensive supplemental sanitation services, including but not limited to:

- Sidewalk sweeping and litter removal
- Emptying public trash receptacles and making sure to comply with containerization rules and regulations.
- Graffiti removal
- Power washing (as needed)
- Snow removal (as needed)
- Reporting of large debris or hazardous waste to city agencies



Services are expected to be performed seven times a week throughout the BID boundaries, which cover from Eldert Lane to Van Siclen on Fulton Street.

### 3. Vendor Qualifications

Qualified vendors must demonstrate:

- Experience in providing sanitation services for BIDs, municipalities, or similar entities
- Capability to manage and supervise sanitation crews effectively
- Appropriate licensing, insurance, and compliance with local, state, and federal regulations

### 4. Proposal Requirements

Interested vendors should submit a comprehensive proposal that includes:

- **Company Overview:** Brief history, size, and areas of expertise
- **Experience:** Relevant projects with references
- **Staffing Plan:** Number of staff, roles, and qualifications
- **Operational Plan:** Description of how services will be delivered, including schedules and equipment to be used
- **Cost Proposal:** Detailed breakdown of costs, including labor, materials, and equipment
- **Proof of Insurance:** Certificates for general liability, workers' compensation, etc.
- **Passport: Vendor must have an up to date Passport account and must be cleared.**

### 5. Evaluation Criteria

Proposals will be evaluated based on the following criteria:

- Relevant experience and qualifications
- Quality and feasibility of the operational plan
- Cost-effectiveness
- References and past performance
- Compliance with RFP requirements

### 6. Submission Instructions

Proposals must be submitted electronically to [Info@Cypresshillsfultonbid.org](mailto:Info@Cypresshillsfultonbid.org)

**Deadline:** 03/03/25 by 10 AM

Late submissions will not be considered.



## 7. Questions and Clarifications

All questions regarding this RFP must be submitted in writing to [Info@Cypresshillsfultonbid.org](mailto:Info@Cypresshillsfultonbid.org) no later than 02/21/25. Responses will be provided to all interested vendors.

## 8. Additional Information

The Cypress Hills Fulton BID reserves the right to:

- Reject any or all proposals
- Negotiate with one or more vendors
- Cancel or modify this RFP at any time

We look forward to receiving your proposal and working together to keep our BID clean and welcoming.

### Contact Information:

Katty Garces

Cypress Hills Fulton BID

[Info@Cypresshillsfultonbid.org](mailto:Info@Cypresshillsfultonbid.org)